

August 27, 2019

1. OPENING CEREMONIES

a. Call Meeting to Order

A regular meeting of the Lomita Parks & Recreation Commission was called to order at 5:59 p.m. Tuesday, August 27, 2019, by Vice Chairperson Siegel in the Commission Room at City Hall, 24300 Narbonne Avenue.

b. Flag Salute

Commissioner Tamer, at the request of Vice Chairperson Siegel, led the salute to the flag.

c. Roll Call

Responding to roll call by Recording Secretary Everett were Commissioners Bonham, Ruparatne, Tamer and Vice Chairperson Siegel. Chairperson Uphoff was absent. Recreation & Facilities Manager Sansbury, Recreation Supervisor Kelley and Management Analyst Vida were also present.

2. APPROVAL OF MINUTES

Commissioner Ruparatne moved to approve Minutes from the Parks and Recreation Commission meeting of July 23, 2019, as submitted. Commissioner Bonham seconded the motion, and it was approved by the following vote:

YEAS	Commissioners Bonham, Ruparatne and Tamer
NAYS	
ABSTAIN	Commissioner Siegel
ABSENT	Chairperson Uphoff

3. ORAL COMMUNICATIONS (Public)

Resident Susan Dever, President of the Lomita Railroad Museum Foundation, stated that Community Day was held at the Railroad Museum on Saturday, August 24th and there was a good turnout (approximately over 600 guests); and there were 40 vendors participating. Vice Chairperson Siegel inquired about the parking to which Mrs. Dever replied the Foundation made arrangements with the Coastal Funeral Center to use their parking lot so all the vendors parked there and guests either walked from their homes or found street parking for the event.

4. ORAL COMMUNICATION (Commissioners)

Commissioner Tamer stated that it would be nice if the City could paint a crosswalk from the Railroad Museum to the Annex Park. Park Secretary Everett stated that the Parks & Recreation Commission could include this item on the next agenda and discuss this and if so desired, make a recommendation to the Public Safety and Traffic Commission. Vice Chairperson Siegel requested this item be added to next month's Parks & Recreation Commission meeting agenda.

Commissioner Ruparatne stated that his son and nephew attended the Lomita Park Basketball Camp this summer and loved it.

Commissioner Bonham reported that his grandson participated in the youth baseball program at Lomita Park this summer and he enjoyed it very much.

5. REPORT ON CITY COUNCIL MEETINGS

Chairperson Uphoff was scheduled to report on the August City Council meeting and he is absent.

SCHEDULED MATTERS

6. REORGANIZATION FOR THE PARKS AND RECREATION COMMISSION

Vice Chairperson Siegel opened nominations for Chairperson for the Parks and Recreation Commission; Commissioner Bonham nominated Vice Chairperson Siegel for Chairperson and Commissioner Ruparatne seconded, passed unanimously. Vice Chairperson Siegel opened nominations for Vice Chairperson for the Parks and Recreation Commission; Commissioner Bonham nominated Commissioner Tamer for Vice Chairperson and Commissioner Ruparatne seconded, passed unanimously.

7. SPECIAL EVENTS UPDATE

Recreation Supervisor Kelley reported that there were two “Movies Under the Stars” held on the lawn at City Hall in August, the second movie was supposed to be held at Lomita Park but there were problems with the set-up so it was moved to City Hall; there was a marriage proposal at the end of the second movie; the next three events are Halloween (which will be held on October 31st at Lomita Park, judges needed); Veteran’s Day and the Tree Lighting Ceremony.

8. PARK FACILITIES UPDATE

Recreation & Facilities Manager Sansbury reported that all four toilets in the downstairs Stephenson Center women’s restroom were rebuilt; the gym floors were prepped and two coats of finish were applied; the elevator was serviced this month; the cement stairs to the outside of City Hall on the East and South sides were painted; the restrooms were re-keyed in the maintenance yard; a new refrigerator was purchased for the upstairs kitchen at City Hall; and irrigation heads have been replaced at City Hall. Vice Chairperson Siegel requested a staff re-organization chart for the Park & Recreation Commissioners to help them understand what employees are under what department.

9. RECREATION PROGRAMS UPDATE

Recreation Supervisor Kelley stated that the teen program has ended with a field trip to Knott’s Berry Farm; the Parks & Recreation Department is currently working on updating the Parks and Recreation APP; most of the contract classes have ended, there are a few that run until late September; fall registrations have begun for residents on August 15th and non-resident registrations will begin on August 31st; and the Fall newsletter should be out in an email blast tomorrow, online by the end of the week and the hard copy should be in the mail at the end of the week or early next week.

10. YOUTH & ADULT SPORTS PROGRAMS UPDATE

Recreation Supervisor Kelley reported the youth baseball program has ended (216 participants); registrations for coed volleyball and flag football will begin on August 15, 2019, for residents and August 31, 2019, for non-residents; the adult basketball leagues have ended (18 teams) and will resume in September; the adult soccer league is ongoing on Thursday nights with 6 teams participating; the Annual Tom Rico Basketball Tournament was held on August 10 – 11, 2019; and staff has done customer service training and CPR training; staff is gearing up for fall programs; and Poker Tournament Night will be held on October 5, 2019.

11. RAILROAD MUSEUM UPDATES

Recreation Supervisor Kelley reported that a new staff member will be starting this week at the museum; Alex Perri (current railroad museum staff member) is presenting a demonstration tomorrow in RPV; staff is gearing up for the school year and are currently accepting tour dates; and also for decorating the Railroad Museum for the upcoming holidays.

12. MANAGEMENT ANALYST UPDATE

Management Analyst Vida reported that a report was submitted to City Council updating Council on the dog Ordinance 797 and the Ordinance was made permanent after a one year trial period; the online registration for L.A. County Measure A grant program was completed; the fiscal year ending budget activities were completed; Lomita Park Basketball Camp was facilitated; help coordinate the City Council presentation to youth soccer participants; writing scopes of work for on call service bid solicitations is in progress; obtaining quotes and beginning application for Prop A Maintenance and Servicing funds for Hathaway restrooms repairs and upgrades (all plumbing to the main sewer line under Pennsylvania Avenue needs replacement); and Prop 68 and L.A. County Measure A are being monitored.

CITY COUNCIL MEETINGS ATTENDANCE

Commission delegate to attend the September 3 and 17, 2019: Commissioner Tamer

Commission delegate to attend the October 1 and 15, 2019: Commissioner Bonham

Commission delegate to attend the November 5 and 19, 2019: Chairperson Siegel

Commission delegate to attend the December 3 and 17, 2019: Commissioner Ruparatne

Commission delegate to attend the January 7 and 21, 2020: Commissioner Uphoff
(1st & 3rd Tuesdays of the month at 6:00 p.m.)

Recreation Supervisor Kelley reported that National Night Out was held on the lawn at City Hall on August 6th and it was a successful event.

ADJOURNMENT

Meeting was adjourned at 6:28 p.m.

ATTEST:

Helen Everett
Helen Everett, Recording Secretary

Parks & Recreation Commission
August 27, 2019