

MINUTES
MEETING OF THE COMMUNITY DEVELOPMENT ADVISORY BOARD
TUESDAY, JANUARY 18, 2022

1. OPENING CEREMONIES

a. Call Meeting to Order

The meeting was called to order by Chair Segawa at 5:37 p.m., on Tuesday, January 18, 2022, in the Council Chambers, at Lomita City Hall, 24300 Narbonne Avenue, Lomita, CA and via Zoom Meeting.

b. Roll Call

Present: Board Members: Uphoff and Gazeley participated via Zoom, Board Member Waronek, Vice Chair Waite and Chair Segawa were present in the Council Chambers

Absent: None

Staff Present: Executive Director Smoot; Assistant City Manager Sugano, Administrative Analyst Ibarra, and Secretary Gregory participated via Zoom and General Counsel Rusin was present in the Council Chambers

2. ORAL COMMUNICATIONS

There were no oral comments received.

3. APPROVAL OF THE COMMUNITY DEVELOPMENT ADVISORY BOARD MEETING MINUTES OF JANUARY 19, 2021

Board Member Waronek made a motion, seconded by Board Member Uphoff that the minutes of January 19, 2021, be approved.

MOTION CARRIED by the following vote:

AYES: Board Members: Gazeley, Uphoff, Waronek, Vice-Chair Waite, and Chair Segawa

NOES: None

ABSENT: None

PUBLIC HEARING

4. **DISCUSSION AND CONSIDERATION TO ADOPT THE PROPOSED ROSTER FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAMS FOR FISCAL YEAR 2022-2023**

RECOMMENDED ACTION: At the conclusion of the Public Hearing, adopt the proposed roster for Community Development Block Grant (CDBG) programs for Fiscal Year 2022-2023.

Analyst Ibarra presented the staff report per the agenda material. Consultant Michael Neal responded to a question by Board Member Uphoff that the allocation for the CDBG program for fiscal year 2021-2022 is the same as 2022-2023, which is \$148,379. He also stated that he received notification that the Lifeline program CAP is at a maximum of 20 percent vs. the previously stated 15 percent. In response to Vice-Chair Waite, Mr. Neal stated that there is currently just enough funds in the Lifeline program to add one additional client if there was a need. If funded at the max of 20 percent, it would take the funding up approximately \$3000, which would allow an additional one or two clients.

The public hearing was opened at 5:44 pm. As there were no requests to speak, Chair Segawa closed the public hearing and brought the item back to the board for a motion.

Board Member Gazeley made a motion, seconded by Board Member Uphoff to increase the funds in the Lifeline program by 20 percent by taking the funds from the Job Creation and Business Incentive Loan Program.

MOTION CARRIED by the following vote:

AYES: Board Members: Gazeley, Uphoff, Waronek, Vice-Chair Waite, and
Chair Segawa

NOES: None

ABSENT: None

5. **CONSIDERATION AND POSSIBLE USE OF UNALLOCATED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY (LACDA)-MANAGED SMALL BUSINESS GRANT (SBG) PROGRAM**

RECOMMENDED ACTION: At the conclusion of the Public Hearing, allocate Community Development Block Grant (CDBG) funds in the amount of \$175,442 for the Small Business Grant (SBG) Program managed by the LACDA and direct the City Manager to take the necessary steps to implement.

Analyst Ibarra presented the staff report per the agenda material. Consultant Michael Neal responded to a question by Board Member Gazeley regarding how small businesses are chosen. Mr. Neal stated that it is done through a lottery system.

Board members mentioned the resources available to small business to assist with completing the paperwork and outreach efforts via the Lomita website and social media.

The public hearing was opened at 5:57pm. As there were no requests to speak, Chair Segawa closed the public hearing and brought the item back to the board for a motion.

Board Member Uphoff made a motion, seconded by Board Member Gazeley to approve the recommended action.

MOTION CARRIED by the following vote:

AYES: Board Members: Gazeley, Uphoff, Waronek, Vice-Chair Waite, and
Chair Segawa

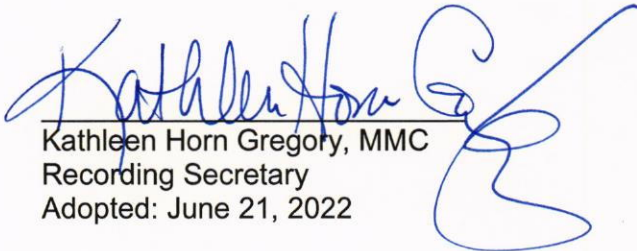
NOES: None

ABSENT: None

6. ADJOURNMENT

There being no further business to discuss, Chair Segawa adjourned the meeting at 5:59 p.m.

Respectfully submitted,



Kathleen Horn Gregory, MMC
Recording Secretary
Adopted: June 21, 2022